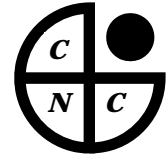




# CARLTON NETBALL CLUB CONSTITUTION



## 1. Name

The Club shall be called Carlton Netball Club (hereinafter called the Club)

## 2. Affiliation

The Club shall be affiliated to England Netball and the relevant Surrey County Netball Association.

## 3. Aims and Objectives

3.1 The objectives of the Club shall be to provide the opportunity for promoting and furthering the interests of all members of the Club in netball, offering coaching and competitive opportunities.

3.2 The aims and objectives of the Club should be consistent with the furthering of equal opportunities for all groups in netball.

3.3 Enjoy the game of netball.

3.4 Ensure all members know the rules.

## 4. Membership

4.1 The Club shall consist of the officers and the members.

4.2 No member can have more than one job within the Club, with the exception of a squad captain job as an additional role. In the event of this, the executive committee shall invite another member of the club to be the fifth committee member with full voting rights.

4.3 Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions, to any person in the area who is prepared to accept and support the objectives of the Club.

4.4 In accepting membership a person agrees to abide in the constitution of the Club and the rulings of the Club Committee.

4.5 Members under the age of 16 or in full-time education shall be considered as junior members.

4.6 The applicant shall serve a probationary period, the length of which shall be determined by the Chairperson and Coach. During this time performance, attendance and attitude will be assessed.

4.7 Membership fee must be paid within 4 weeks of acceptance, or arranged with the Treasurer and prior to playing matches.

4.8 Members are required to attend training. Absence from training on four consecutive weeks without sustainable reason(s) and without notification to Coach or relevant Captain will result in a meeting with Member/Coach/Chairperson and Captain to discuss and decide their future within the Club.

## 5. Membership Fees

5.1 Membership fees shall be stipulated by majority vote at Annual General Meeting distinguishing between those members who are in fulltime employment, members who are unemployed or in full-time education, and junior members.

5.2 Annual membership fees fall due on 1<sup>st</sup> August of each year and are payable to the Club Treasurer.

5.3 The Club Executive Committee may decide upon other charges or subscriptions at its discretion.

## 6. Committee

6.1 The committee of the Club shall comprise: Chairperson, Secretary, Treasurer, Coach, Captain(s).

6.2 The committee shall hold office for a calendar year, being elected annually at the Club Annual General Meeting. All officers shall retire annually but shall be eligible for re-appointment.

6.3 Any casual vacancy occurring will be filled by the Committee.

6.4 The management of the Club shall be vested in the Committee hereinafter call the Committee.

6.5 The Committee shall act for the members. Liabilities incurred shall fall upon the membership (provided they act in accordance with the constitution, in honesty and good faith).

6.6 Meetings of the Committee shall be convened by the Secretary as required.

6.7 Every question at a meeting of the Committee shall be determined by a majority of the vote of the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting shall have a deciding vote.

## **7. Finance**

7.1 All monies raised by or on behalf of the Club shall be applied to further the objects of the Club and for no other purpose.

7.2 The Club Treasurer is responsible for the finances of the Club.

7.3 The financial year of the Club ends on 30<sup>th</sup> April.

7.4 Proper accounts shall be kept of all sums of money received and paid out by the club.

7.5 An audited statement of accounts up to and including this date, shall be presented at the Annual General Meeting of the Club.

7.6 The funds of the Club shall be lodged at a bank or building society in an account in the name of the Club, and all cheques drafts etc. drawn on these accounts shall be signed by the Treasurer.

## **8. Annual General Meeting and Other Meetings**

8.1 The Annual General Meeting (AGM) of the Club shall be held every year during the period of May to July when the annual reports of the Committee and the audited statement of accounts up to the end of the financial year shall be presented.

8.2 The date of the Annual General Meeting shall be circulated not less than 14 days and the agenda not less than 7 days before the meeting to all members entitled to vote.

8.3 The AGM shall elect such officers of the Club.

8.4 Nominations for officers shall be received by the Secretary not less than 4 days prior to the AGM. Nominations shall require two signatures. No nominations shall be accepted from the floor of the meeting. Nominations can only be accepted from persons eligible to vote at the AGM.

8.5 All members shall be entitled to vote at general meetings of the Club and shall have equal voting rights.

8.6 The quorum for general meetings shall be members present and eligible to vote (often 40% of the voting membership.)

8.7 An Extraordinary General Meeting EGM shall be called by an application in writing to the Secretary signed by not less than three members. The Committee shall have the power to call an EGM by decision of a simple majority of its members.

## **9. Voting Procedures**

9.1 Each member shall be entitled to one vote per committee position, with the exception of the squad captains, where any member who has played for the squad throughout the previous season shall be entitled to vote in respect of the committee position.

9.2 The Chair shall have a deciding vote in addition to a deliberative vote.

## **10. Discipline and Appeals**

10.1 The Committee shall have the power to take appropriate disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be to the detriment of the club.

10.2 There shall be the right of appeal to the Committee which must be received in writing by the secretary, against any decision, within 7 days of the committees decision.

10.3 The appeal should normally be considered within 10 days of it being received by the Secretary.

## **11. Review of the Constitution**

11.1 This constitution shall be reviewed on an annual basis.

11.2 Amendments to the constitution shall only be agreed at the AGM.

11.3 Additions to, or alterations of the constitution shall be submitted to the Secretary not less than 7 days before the date of the AGM, or with a request for a special meeting of Club members. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.

11.4 In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 4 days before the AGM.

11.5 Any alteration to the constitution shall require a two thirds majority of members present and voting.

11.6 In the event of any question or matter arising which is not provided in the constitution, such question or matter shall be dealt with by the Committee whose decision shall be final.